

Dedham Public Library
Meeting of the Board of Library Trustees
Tuesday, July 13, 2010 at the Main Library

Attendees: Edward Fitzhenry, Robert Desmond, Michael Chalifoux, Joseph D'Amico, Rebecca Peluso, Patricia Lambert, Pam Fadden, Sam Celata, Elizabeth Martin, Margo Wereta, Gloria Reinhart Gary Roberts, Mary Ann Sliwa, Michelle Apuzzio, Bob McWhirk.

Public input: Mr. Celata requested to be put on the agenda at a future meeting. Mr. Desmond replied that if he would provide the topic or issue, it would be considered.

Mr. Roberts asked if the Library was working on a Knowledge Center, (Web presence, Digitization projects, etc). He also felt that a library traffic survey would be useful. Mrs. Lambert replied with an overview of the current efforts in that area and invited Mr. Roberts to contact her.

Minutes: The minutes of the May meeting were reviewed and a request made that a sentence be added showing the concern of the board regarding pages. The addition was made and Mr. D'Amico moved to accept the minutes. . The motion was seconded by Ms. Peluso and passed unanimously.

The minutes of the June meeting were reviewed and Ms. Peluso moved to accept the minutes. The motion was seconded by Mr. Fitzhenry and passed unanimously.

Financial report: Mr. D'Amico moved to accept the financial report. The motion was seconded by Mr. Desmond and passed unanimously.

Director's report: Attached.

Mr. Chalifoux moved to accept the report, Ms. Peluso seconded and it was passed unanimously.

Old Business:

- a. Director contract negotiations. Mr. Chalifoux reviewed changes to the contract, one monetary change in travel allowance, several administrative (updating Mrs. Lambert's address of and correcting the name of a meeting). Mrs. Lambert had reviewed the contract and only one issue remained that of personal days. The board agreed to add an additional day.

Mr. D'Amico moved to accept the contract, Ms. Peluso seconded and, on a voice vote, Mr. Chalifoux voted aye, Mr. D'Amico voted aye, Mr. Desmond abstained, Mr. Fitzhenry voted aye and Ms Peluso voted aye. Mrs. Lambert and the board then signed the contract.

- b. 2011 Staffing. There was a concern about the lack of pages. Ms. Peluso wishes to hire an additional page. There was discussion as to where the funding would come from. A possible source would be trust fund monies. Mr. Chalifoux said we could revisit the vote from the last meeting as to the mix of pages, Sunday openings, and overtime. Mr. D'Amico was not in favor of that. Mr. Chalifoux was not in favor of using trust funds to pay salaries. It is possible that one page may apply and be accepted to a full time position in the library as a replacement, providing an opening for another page, but still leaving us with only 3 pages. Mr. Chalifoux said that the issue with the page is only a part of the larger issue of staffing and that in August we will not be able to staff the libraries. Mrs. Lambert showed the August schedule and point that we only had 7 staff to cover the first week, and that we could not even provide break time for lunch. Mrs. Fadden stated that pages could be used to supplement professional staff for the lunch break at both the Main and Endicott Branch. Mr. D'Amico suggested that we write a letter to the Union requesting that, since the number of staff on vacation, that we be allowed to staff with a page and a professional to meet minimum staffing requirements until Labor Day. This was agreed to by the Board.

Ms. Peluso moved that an additional page be hired through the end of September. This was seconded by Mr. Fitzhenry and it was passed unanimously.

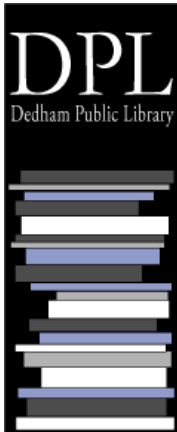
Mr. Chalifoux pointed out that we had not decided what to do if the request to the union was not approved. It was agreed that Mrs. Lambert would provide the staff with the 37.5 hours required, would meet the staffing minimums per contract, and, if that was not possible, would move staff and close a building as necessary.

New Business:

Survey Results. Mr. Chalifoux briefed the Board on the Survey results. We had approximately 300 responses, with a large number of very favorable comments. The majority of the users wanted the library for general reading and reference or research. There was no clear time when either the main or branch library was not used, if it was open, people came. Further review of checkouts show that usage is about 10% higher at the Main library, but this could be due to evening use. Mr. Chalifoux stated that, although the results did not show a time that could be used to trim back hours, he would use the results to inform town representatives as to the use and value of the library.

The Trustees set Wednesday, September 15, at Endicott at 7:00 pm for their next meeting. Mr. D'Amico moved to adjourn at 9:00 pm. It was seconded by Mr. Fitzhenry and passed unanimously.

Respectfully submitted by Michael Chalifoux, Secretary



Dedham Public Library

Massachusetts. Minuteman. You.

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Michael Chalifoux
Robert Desmond
Joseph, D'Amico
Edward Fitzhenry
Rebecca Peluso

Board of Library Trustees
May 18, 2010
Main Library

We're very glad to have John Flynn Back at work.

Summer reading program officially begins June 21st. The theme this summer is "Go Green AT Your Library"

We are working on repairing the staff bathroom. It is being completely renovated. Cost is absorbed in The FY10 budget.

Town hall vault inventory will begin Friday May 21st.

Mr. Harvey is leaving and his position needs to be filled. Ideally, the new hire will begin work Tuesday July 6th.

I am out of the office the week of May 24